



EAGLE LAND TITLE AGENCY

Serving Central Ohio for over 30 years

216 Bradenton Avenue, Dublin, Ohio 43017
Phone: (614) 763-5263 • Fax: (614) 763-5264

Visit our website at: <http://www.eaglelandtitle.com>

REFINANCE ORDER FORM

Today's Date: ___/___/___

ELTA #: _____

Mortgage Amt \$: _____ Type of Loan: _____ Requested Closing Date/Time _____

ORDERED BY

Name: _____ Phone: _____ Fax: _____

CLIENT INFORMATION

Name 1: _____ Marital Status: _____ Social Security#: _____

Name 2: _____ Phone: _____ Email: _____

Property Address _____

City, State, Zip _____ County _____

PAYOFF INFORMATION

PAYOFF NAME	ACCOUNT #	PHONE	FAX
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

EAGLE TO ORDER PAYOFFS? (Yes, No, Wait)

INS. AGENT _____ PHONE # _____ ELTA TO ORDER? (Yes or No)

SURVEY NEEDED? (Yes / No / Use Existing) PRIOR OWNERS TITLE POLICY? (Yes or No)

SPECIAL INSTRUCTIONS: _____

PLEASE FAX THE FOLLOWING DOCUMENTS TO (614) 763-5264 WITH THIS ORDER FORM, THANK YOU.

1. COPY OF 1st PAGE OF LOAN APPLICATION
2. COPY OF PRIOR OWNERS TITLE POLICY (IF APPLICABLE)
3. COPY OF PRIOR SURVEY (IF APPLICABLE)
4. BORROWER'S AUTHORIZATION FORM TO OBTAIN PAYOFFS.

(Important check the below box – Save \$400 - \$800 by using the following program!)

"JUST SAY NO" PROGRAM - PLEASE HAVE YOUR CLIENT MAIL US A CHECK FOR \$50 TO START THE TITLE EXAMINATION.